



**MINUTES OF THE HISTORIC AIRCRAFT ASSOCIATION  
MANAGEMENT COMMITTEE MEETING HELD VIA TELECONFERENCE  
ON WEDNESDAY 3rd June 2020 AT 18:30 HOURS**

**Participants**

Wally Epton	Chairman
Malcolm Ward	Treasurer
Richie Piper	Webmaster
Andy Smith	PR Officer
Taff Stone	Engineering
Toni Hunter	Membership
Steve Slater	Committee Member
Oliver Wheeldon	Ops
Barry Tempest	Vice President
Howard Cook	Trophies
Lawrence Hawthorn	Commercial
Tim Scorer	Hon. Legal Adviser
Allan Vogel	Committee Member
Gerhardt Ekermans	Treasurer Designate
Tim Elkins	Secretary

	<b><u>Action party/parties</u></b>
<b><u>Chairman's Opening Remarks</u></b>	
The Chairman welcomed participants to the meeting	

<b><u>Item 1. - Apologies for Absence</u></b>	
Apologies for absence had been received from: Prof Mike Bagshaw (Hon. Medical Adviser) Nigel Foster (Hon, Insurance Adviser) and Stephen Crocker (Representation)	
<b><u>Item 2. - Minutes of the Last Meeting</u></b>	
The draft minutes of the meeting of the Management Committee held on 8 <sup>th</sup> April 2020 via teleconference were approved.	



D R A F T

<p>reflected in the minutes of the last meeting he had suggested to Stephen Crocker replacing the proposed title of CEO with “Development Manager” and still offering a day a week of service at no cost to the Association would be more acceptable to the MC. The Chairman reported that SC had not been well for some time unfortunately with what was probably Coronavirus and so in any event there may be something of a hiatus. The proposed “title” or something of it’s ilk was accepted by the Committee as being a better solution but in view of his recent poor health the Chairman will speak to SC to ascertain whether he still wishes to proceed along the lines envisaged.</p>	<p>Stephen Crocker Wally Epton</p>
<p><b><u>Item 7. – Navy Wings Proposed Liason</u></b></p> <p>Lawrence Hawthorn expanded on his recently circulated report on his contact with Navy Wings generated by recent changes to their organisation. A driver would be to see how the Association could assist other industry bodies such as NW and to see in turn how the Association and it’s place in the industry is perceived by potential partners. There is a clear need for the Association to build credibility and act as a trade body for the larger corporate players at the top end of the Historic/Military end of the market. Acting as Regulator is clearly some way off but the Association should position itself in a niche as a trade body for SSAC and similar organisations who don’t always want to have direct contact with the current Regulator. Interestingly Navy Wings saw this as the Association’s primary role and would support us in moving in this direction. LH felt that the Association could use a tie up with Navy Wings to promote and encourage membership and Navy Wings and similar organisations could reciprocate. The Association should develop a cadre of experts, both Committee members and others who would be available to the industry.</p> <p>LH agreed to put “meat on the bones” and build on the above and produce a roadmap for consideration with the aim of entrenching the HAA’s future as a leader in the industry.</p>	<p>Lawrence Hawthorn</p>
<p><b><u>Item 8. – Membership mailing system</u></b></p> <p>Toni Hunter reported on her suggestion to improve communication with the membership and others and to make it more professional and efficient. At present the Association has just one e-mail address, which serves for incoming mail only. Outgoing many communications are generated from personal addresses. TH and MW had discussed introducing a Microsoft 365 Office system which would enable e.g. all Committee members to have an “HAA” email address and which would provide collaborative areas for documents and encryption services for membership details and sensitive communications. This would fit in with the modern governance the Association is seeking to achieve as discussed earlier in the meeting. There will be a cost to the Association, TH thought between £250 and £500 pa. MW thought the cost could be as much as £1k pa if all committee members were given an e-mail address and he expressed some reticence at committing funds as income is on the wane overall. The Committee requested TH to proceed to set up a system GE and the Secretary were asked to assist.</p>	<p>Toni Hunter Gerhardt Ekermans Tim Elkins</p>
<p><b><u>Item 9. – Updates on Routine Business.</u></b></p>	

<p><b><u>9.1 Financial Update</u></b></p> <p>None</p> <p>.</p> <p><b><u>9.2 Membership Update</u></b></p> <p>None</p> <p><b><u>9.3 Visits</u></b></p> <p>No report.</p> <p><b><u>9.4 PR and Newsletter</u></b></p> <p>Andy Smith repeated his regular request for content to be submitted for the newsletter.</p> <p><b><u>9.5 Website</u></b></p> <p>The Webmaster had left the meeting by this stage. Malcolm Ward reported that the web services contractor had submitted his annual bill and that this would be paid, once outstanding updates had been completed.</p> <p>LH made an observation that the website probably needed to become more interactive and possibly should include videos. The Chairman undertook to discuss with Webmaster RP</p> <p><b><u>9.6 Trophies</u></b></p> <p>Howard Cook reported that he is pursuing the nominations for Trophies via the membership He indicated he would wish for the Conrod Trophy and the Darrol Stinton Trophy to be awarded even if either or both the Annual Meeting or Symposium are not held this year. The MC agreed that this should be the case.</p>	<p>Wally Epton</p> <p>Howard Cook</p>
<p><b><u>Item 10. - Any Other Business</u></b></p> <p>Oliver Wheeldon reported on the proposed response to the CAA consultation on the revision of CAP 632. Earlier in the day he had circulated by e-mail a written report. After some discussion it was agreed that OW in conjunction with Lawrence Hawthorn and Taff Stone will prepare a submission on behalf of the Association to be lodged with the CAA by the 12<sup>th</sup> June deadline. OW will coordinate. It will come from the Association and will be signed by the Chairman or Secretary. Steve Slater is dealing with the CAA on other matters and volunteered his services/advice which was welcomed.</p>	<p>Oliver Wheeldon</p> <p>Taff Stone</p> <p>Lawrence Hawthorn</p>

# DRAFT

Wally Epton  
Chairman

Tim Elkins  
Secretary

*The dates for forthcoming events are as follows. All meetings (unless otherwise detailed) start at 18:30. The intention is to alternate face to face meetings with teleconference meetings:-*

*Meeting*  
*Teleconference*

*2nd<sup>d</sup> September 2020*  
*7<sup>th</sup> October 2020*

*Annual Symposium,*  
*RAF Museum Hendon*  
*Committee Meeting & Christmas Dinner*

*31st October 2020*  
*9<sup>th</sup> December 2020\**

*\*The December meeting commences at 16:00 and will be followed by the Christmas Dinner.*